

# Lynn University

## ADA Housing Accommodation Application

**Returning Student Fall deadline: March 1**

**New Student Fall deadline: May 15**

**New Student Spring deadline: November 1**

This application and all supporting documentation must be submitted before the deadline. This application and all supporting documentation should be uploaded to our portal by [clicking here](#). Lynn University's housing accommodation policy can be found at: [Housing Accommodation Policy](#)

Contact Information:

Student Accessibility Services

[ADA@lynn.edu](mailto:ADA@lynn.edu)

561 237 7028

Office location: Green Center, Student Accessibility Services

Office Hours: Monday-Friday (9:00 am-5:00 pm)

### ADA Housing Accommodation Request

ADA Housing Accommodations are provided to ensure equal access and equal opportunities with regard to the University's programs and services. Students with documented disabilities are able to apply for ADA housing accommodations at Lynn University.

Because of limited housing availability, students requesting housing preferences may not be accommodated. All applications with supporting documentation are reviewed by Student Accessibility Services and determinations are based on each individual application.

In order to be considered for housing accommodations, students should complete this application as well as submit documentation from the current treating provider that demonstrates the need for housing accommodations at Lynn University.

Lynn University recommends submitting ADA Housing applications at the student's earliest convenience, after acceptance and post deposit, since ADA housing accommodations are a limited resource.

Students may submit ADA Housing applications after the deadline but Lynn University may not be able to provide accommodations to eligible students. In this case, students are wait-listed for ADA Housing accommodations.

If the initial decision is not satisfactory, students may appeal the decision by submitting a formal letter appealing the housing decision. This letter is submitted to the Dean of Students, at [DoS@lynn.edu](mailto:DoS@lynn.edu). Per the student's request, Student Accessibility Services will provide all previously submitted documentation directly to the student or with student consent, to Dean of Students.

A new housing accommodation request must be submitted each year to be considered for a housing accommodation. However, after the first-year request, no additional medical documentation is required unless a change in diagnosis occurs that results in new housing needs.

Directions:

1. Complete the ADA Housing Accommodation Application
2. Provide documentation from your treating healthcare professional
3. Upload application and documentation to our portal by [clicking here](#)

### Documentation

Students must coordinate with their current treatment provider to obtain appropriate documentation. Documentation may be in the form of diagnostic testing or a support from the current, treating healthcare provider. Supporting documentation must include the following information:

- Submitted on formal letterhead from the treating provider
- Include the treating physician's signature and license number
- Include a formal diagnosis
- All documentation requires the following elements:
  - Disability
  - Functional limitation
  - The need for accommodation
- Recommendations for accommodations must be based on objective evidence such as test results or clinical observations
- All documentation must be submitted in English
- All documentation must be within the last three years

ESA (Emotional Support Animal)

Students seeking an accommodation for an ESA, please contact Student Accessibility Services at [ADA@lynn.edu](mailto:ADA@lynn.edu) for the application or visit our [webpage](#).

Note

Occasionally Lynn University provides off-campus housing for new students because our on-campus residence halls are full. Students who are housed off-campus are typically moved on-campus before the end of the first semester.



# Lynn University ADA Housing Accommodation Application

Student Name: \_\_\_\_\_

ID Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Lynn email: \_\_\_\_\_@email.lynn.edu

Current Standing (Check one):

New Student

Returning Student

Transfer Student

Number of earned credits: \_\_\_\_\_

Academic Year Requesting Accommodation: \_\_\_\_\_

Diagnosed Disability(ies):

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID Number

What is your housing accommodation request? (room modification type, bathroom type, kitchen access, strobe light, etc).

Explain the difficulties, limitations, or barriers that your disability creates in a residential setting:

I affirm that all documentation that I have submitted is true and accurate. I affirm that I have completed this documentation. I understand that providing false information is against federal and state law as well as the Lynn University Code of Conduct.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date