



# Florida Resident Access Grant Application Lynn University 2011-2012

## SECTION I: STUDENT INFORMATION - To Be Completed By Student (Please Print in Ink or Type)

Lynn ID #: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Name \_\_\_\_\_  
LAST
FIRST
MIDDLE

Permanent Address \_\_\_\_\_  
STREET
CITY
STATE
ZIP CODE

Beginning date of student's permanent residency in Florida MONTH/DAY/YEAR _____	Will you be earning your first Bachelor's Degree? Yes _____ No _____
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**Answer these questions if you are a dependent student (you are dependent if you are under the age of 24, are not married, do not have children, are not a ward of the court, and are not a veteran):**

Date of High School Graduation \_\_\_\_\_ High School \_\_\_\_\_  
MONTH /YEAR
CITY & STATE

Is your mother or father a legal Florida resident? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Beginning Date of Parent(s) Permanent Residency in Florida \_\_\_\_\_  
MONTH /DAY /YEAR

Are you a U.S. citizen or eligible non-citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you male and 18 years of age or older? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, are you registered with the Selective Service? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you be receiving tuition reimbursement from your employer? Yes \_\_\_\_\_ Amount \_\_\_\_\_ No \_\_\_\_\_

## SECTION II: STUDENT CERTIFICATION

**Student, or the parent/guardian of dependent student, must provide two (2) documents supporting the establishment of legal residence. Documents must be dated, issued or filed at least 12 months prior to the first day of the students' first semester at Lynn University.**

<b>1st Tier</b> (at least one of the two documents <u>must</u> be from this column)
Florida voter's registration card
Florida driver's license or State of Florida identification card
Florida vehicle registration
Proof of a permanent home in Florida which is occupied as a primary residence by the claimant
Proof of a homestead exemption in Florida
Transcripts from a Florida high school for multiple years if the Florida high school diploma or GED was earned within the last 12 months
Proof of permanent full-time employment in Florida for at least 30 hours per week for a 12-month period

<b>2<sup>nd</sup> Tier</b> (may be used in conjunction with one document from 1 <sup>st</sup> Tier)
Declaration of domicile in Florida
Florida professional or occupational license
Florida incorporation
Documents evidencing family ties in Florida
Proof of membership in a Florida-based charitable or professional organization
Utility bills and proof of 12 consecutive months of payments
Lease agreement and proof of 12 consecutive months of payments
Official state, federal, or court document evidencing legal ties to Florida

I do hereby swear or affirm that the above-named student meets all requirements for classification as a Florida resident for tuition or Florida financial aid programs. I understand that a false statement in this application will subject me to penalties for making a false statement pursuant to 8377.06, Florida Statutes and to FBOE Rule 6C-7.005 F.A.C. Intentional falsification of information shall result in the denial of any pending application and revocation of any award currently held to the extent that no further payments shall be made. I must not be in default on any federal Title IV or state student loan program unless satisfactory arrangements to repay have been made.

\_\_\_\_\_  
 PRINT NAME STUDENT SIGNATURE DATE

**Do NOT Send Application to the Florida Department of Education. Please return this form to: Lynn University/Student Administrative Services/3601 N. Military Trail/Boca Raton/FL/33431 or fax (561) 237-7189**

# FLORIDA RESIDENT ACCESS GRANT CONDITIONS

## IMPORTANT: READ AND RETAIN FOR YOUR RECORDS

The Florida Resident Access Grant provides tuition assistance to resident students attending non-profit private colleges and universities located in the state. The program is administered by the Florida Department of Education pursuant to Florida statutes and administrative rules adopted by the State Board of Education. Each participating eligible institution administers the program for and on behalf of the eligible students it enrolls. Funds for support of the Florida Resident Access Grant (FRAG) are contingent each year upon the appropriations made available by the Florida Legislature.

### 1. ELIGIBILITY CRITERIA

- a. Applicants must submit applications to the participating postsecondary institution. The Lynn university deadlines are September 15 (fall) and January 15 (spring). Only one application should be submitted.
- b. An applicant must be a Florida resident for twelve (12) consecutive months prior to the first day of classes of the academic term for which assistance is requested. The primary intent of establishing residence in Florida must not be for the purpose of obtaining an education. An individual who comes to Florida as an out-of-state resident to enroll in a Florida postsecondary educational institution will not meet the Florida residency requirement for state financial aid purposes regardless of the length of time enrolled.

Dependent students may take the residency of either parent who meets the Florida residency requirements even if claimed as a dependent by a non-resident parent. A parent is either a natural or adoptive parent or a legal guardian. A dependent applicant will be considered to have met the requirements of Florida residency if the applicant has lived with a relative for the past five years who has had day-to-day supervision of the individual, and the relative meets all requirements for Florida residency.

For the purpose of residency, an independent applicant must not be eligible to be claimed as a tax exemption by any person other than a spouse, must be self-supporting for twelve (12) months prior to the first day of classes of the academic term for which assistance is requested, and have the intent, for purposes other than education, that Florida be their legal state of residence.

Residents of Florida stationed out-of-state on active military duty, their spouses and dependent children, will retain Florida residency status.

Active duty members of the armed forces stationed in Florida, their spouses and dependent children, and full-time instructional and administrative personnel of state public schools, colleges and universities, and their spouses and dependent children are classified as Florida residents.

An applicant receiving funds through this program, who subsequently loses Florida residency status, may be eligible to continue to receive funds for a period of twelve (12) months.

Applicants who have questions regarding residency status should contact the Office of Student Administrative Services.

- c. Applicants must be enrolled in a first bachelor's degree program at an eligible independent Florida college or university.
- d. Applicants must enroll each academic term for a minimum of twelve (12) credits.
- e. Recipients must not owe a repayment under any state or federal grant or scholarship program.
- f. Recipients must not be in default on any federal Title IV or state student loan program unless satisfactory arrangements to repay have been made.
- g. Applicants must have met the registration requirements of the Selective Service Act.
- h. Students shall be eligible to receive financial aid for a maximum of (9) semesters or fourteen (14) quarters. However, students participating in college preparatory instruction, or students enrolled in a five-year undergraduate degree program shall be eligible to receive financial aid for a maximum of (10) semesters or fifteen (15) quarters. Five-year eligibility does not extend to a program which leads to the simultaneous award of a graduate and an undergraduate degree.
- i. Applicants who are on the program for the first time are not required to have a minimum grade point average.
- j. Renewal applicants shall have earned a minimum cumulative grade point average of 2.0 on a 4.0 scale and have earned twelve (12) credits per term or the equivalent for the number of terms for which the aid was received.
- k. Applicants who fail to earn the minimum number of credits required for renewal shall lose their eligibility for renewal for a period equivalent to one academic year. However, they may apply for reinstatement during a subsequent application period and may be eligible for an award if they have earned a minimum cumulative grade point average of 2.0 on a 4.0 scale.
- l. The cumulative grade point average and the number of credit hours earned for renewal or reinstatement of an award will be determined at the end of the second semester or third quarter. A course for which a student receives an incomplete at the end of the second semester or third quarter will not be used in evaluating the student's eligibility for renewal or reinstatement award.

- m. A student who earns the minimum number of credits required for renewal but who fails to meet the minimum 2.0 cumulative grade point average, may be granted a probationary award for up to the equivalent of one (1) academic year and shall be required to earn a cumulative grade point average of 2.0 on a 4.0 scale by the end of the probationary period to be eligible for subsequent renewal.
- n. A student who receives an award and subsequently fails to meet the academic progress requirements due to verifiable illness or other emergency beyond the student's control, may be granted an exception from the academic requirements. Such a recipient shall make a written appeal to the institution. The appeal shall include a description and verification of the circumstances. Verification of the illness or other emergency may include, but not be limited to, a written statement from a physician, parent or college official. The institution shall recommend each exception to the Office of Student Financial Assistance, Florida.
- o. Applicants must not be enrolled in a program of study leading to a degree in theology or divinity.
- p. Applicants must be making satisfactory academic progress as defined by the university's policy.
- q. Each award shall be awarded for one academic year. The award issued to a full-time student shall:
  - 1) Be no more than 40% of the full cost to the state per academic year for an undergraduate in public postsecondary education, or the amount specified in the General Appropriations Act.
  - 2) Be paid on a prorated basis each quarter or semester.
  - 3) Be adjusted when the amount of other scholarships and grants designated for tuition and fees, combined with the award, exceeds the cost of tuition and fees.
- r. An applicant may transfer from one eligible institution to another, provided that he continues to meet all eligibility requirements.
- s. Applicants must submit applications to the financial aid office at Lynn University by September 15 (fall) or January 15 (spring). Intentional falsification of information shall result in the denial of any pending application and revocation of any award currently held to the extent that no further payments shall be made. Students who knowingly falsify information are guilty of second-degree misdemeanor.

## 2. AWARDS

The amount of the award is based on the amount established in the General Appropriations Act. The student will be notified by the institution of the amount of the award. Awards are made to eligible students by the Institution each academic term, excluding summer terms.

## 3. PAYMENTS

Payments are made by the Florida Department of Education directly to the approved institution on behalf of and to the credit of each eligible student certified and invoiced by the institution to the Department of Education by the established deadline. Payments are made each academic term, excluding summer terms.

Questions regarding specific individual circumstances will be answered by the authorized official of the educational institution the student is attending. Decisions with respect to student eligibility and qualifications for this program are made by each participating institution.

## 4. USE OF APPLICANT'S SOCIAL SECURITY NUMBER/NON-DISCRIMINATION STATEMENT

The Privacy Act of 1974 requires state agencies to inform applicants of the reasons for requesting their Social Security number (SSN). The Florida Department of Education requests a SSN on all applications for student financial assistance in order to correctly identify applicants, match each applicant's financial aid record with the student record at the postsecondary institution the applicant attends and help coordinate state student aid programs with federal student aid programs.

An applicant will not be denied financial assistance for failure to disclose the SSN. Without a SSN, correct identification of an applicant's record cannot be assured and may result in an error in the award amount or a delay in the disbursement of an award.

Pursuant to Florida Statute 228.2001, state student financial assistance is provided to eligible applicants without discriminating on the basis of race, sex, national origin, marital status or handicap. Minority status will be considered when it is required by law as a condition of eligibility or selection.

## 5. TUITION REIMBURSEMENT

Pursuant to Florida Statute 1009.89 (5) (b) if the combined amount of the William L. Boyd, IV, Florida Resident Access Grant issued pursuant to this act and all other scholarships and grants for tuition or fees exceeds the amount charged to the student for tuition and fees, the department shall reduce the William L. Boyd, IV, Florida Resident Access Grant issued pursuant to this act by an amount equal to such excess.