

# 2009-2010 Verification Worksheet

## Federal Student Aid Programs

Independent

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2008 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or Lynn University may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to Lynn University's Office of Student Administrative Services (SAS) as soon as possible, so that your financial aid won't be delayed. An SAS specialist will help you.

### What you should do:

1. Collect your (and your spouse's) financial documents 2008 (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to a specialist if you have questions about completing this worksheet.
3. Complete and sign the worksheet
4. Submit the completed worksheet, tax forms, and any other information requested to the SAS office.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You may need to make corrections electronically or by using your SAR.

*Lynn University must review the requested information, under financial aid program rules. (34 CFR Part 668).*

### A. Student Information

Last name	First name	M.I.	Student ID
Address (include apt.no.)			Date of birth
City	State	ZIP code	Phone number (include area code)

### B. Family Information

List the people in your household, include:

- Yourself, and your spouse if you have one; and
- Your children, **if you will provide more than half of their support** from July 1, 2009 through June 30, 2010, even if they do not live with you; and
- Other people if they now live with you, and **you provide more than half of their support** and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age*	Relationship (mother, father, sister, brother)	College
		Self	Lynn University

**C. Student's Tax Forms and Income Information (all applicants)****Independent**

1. Check only one of the boxes below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your tax return.  
 Check here if a signed tax return will be submitted to the school by \_\_\_\_\_ (date).  
 Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See worksheets A & B of the Free Application for Federal Student Aid (FAFSA))

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Social Security (non-taxed)	\$	e.	\$
c. Welfare (including TANF)	\$	f.	\$

3. If you did not file and are not required to file a 2008 Federal income tax return, list below your employer(s) and any income received in 2008 (use the W-2 form or other earnings statements if available).

Sources	2008 Amount
	\$
	\$
	\$

**D. Spouse's Tax Forms and Income Information (if student is married)**

1. Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request a copy from the tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your and your spouse's joint tax return(s).  
 Check here and attach spouse's signed tax return if your spouse filed a separate return.  
 Check here if a signed spouse's tax return will be submitted to the school by \_\_\_\_\_ (date).  
 Check here if your spouse will not file and is not required to file a 2008 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See worksheets A & B of the FAFSA.)

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Social Security (non-taxed)	\$	e.	\$
c. Welfare (including TANF)	\$	f.	\$

3. If your spouse did not file and is not required to file a 2008 Federal income tax return, list below your spouse's employer(s) and any income received in 2008 (use the W-2 form or other earnings statements if available).

Sources	2008 Amount
	\$
	\$
	\$

**E. Sign this Worksheet**

By signing this worksheet, (I) we certify that all the information reported on it is complete and correct. If married, spouse's signature is optional.

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student

Student ID Number

Date

Spouse

Date